

PRIME FIRST MANAGEMENT

www.hunterdevelopmentcorp.com

WANTLANDS FERRY, THE COLONY, AND TOWNE POINTE HOA ONLY

Prime First Management Contact Information

Mailing Address: P.O. Box 1066, Jacksonville, NC 28546
Physical Office Address: 1000 Hunters Trail, Midway Park, NC 28544
Phone: 910-577-1441
Office Hours: Monday-Thursday 8:00 am – 4:30 pm
Friday 8:00 am – 3:00 pm
Email: hoa@hunterncc.com

HOA Payments

Visit ~ www.payhoa.com ~ Login via the home screen. Once logged in, select make a payment.

If you can not find the PayHOA website, please go to
~ www.hunterdevelopmentcorp.com ~ find your subdivision, then select PayHOA.

HOA Documents

Visit our website ~ www.hunterdevelopmentcorp.com ~ find your subdivision, all documents should be listed below.

-OR-

Visit ~ www.payhoa.com ~ Select documents, all necessary documents should be listed.

PRIME FIRST MANAGEMENT

On behalf of your Board of Directors and Prime First Management...

Welcome to the Community!

The Board of Directors and Prime First Management work together in order to efficiently operate your community association. Visit www.payhoa.com to register a Homeowner Login where you can:

- View and download important community documents, forms, and information
- Update your phone number, email, and mailing address
- View account balance and transaction history
- Pay dues or set up and adjust automatic payment routines

Communications

Notices of formal meetings or assessments are sent by mail to property owners but helpful reminders of these items and other information related to community events and activities are often sent by email. Please login and make sure your contact information is correct so that you do not miss out on important communications.

Assessments

Owners receive bills for assessments in advance of the due dates or set up and adjust automatic payment of the future charges online. Late fees will be added to any outstanding balance if payment is not received in advance of the past due date described on the bill.

Governing Documents

The Declaration of Covenants, Conditions and Restrictions, Bylaws and any Guidelines or Rules and Regulations describe the operation and governance of the community. Please look over these important documents which are available to you at www.hunterdevelopmentcorp.com or www.payhoa.com

Architectural Review

The documents require owners to obtain approval prior to making any changes or additions to the exterior appearance of your property. Please review the documents and use the Architectural Request Form posted online to submit the plans for any proposed changes.

Thank you for the opportunity to be your Association Management Company. Should you have any questions do not hesitate to contact us.

Sincerely,

Prime First Management